

Explanation of Changes to Juvenile Court Forms

Unless specified otherwise, **all of the forms were changed** as follows: case number and petition number, the court address, and the court telephone number were added to the masthead; all MSA cites were removed from the foot of the forms; and MCR cites were converted, deleted, or added as appropriate. **If the only changes to a form were the above mentioned changes, an asterisk is placed next to the form number.**

Some additional changes were made that had been on file and are not necessarily the result of amended rules. The most common are the addition of the Police Report No. field and the special accommodations language.

JC 01 Complaint (Request for Action), Page 1

References to custodian replaced with legal custodian; Police Report No. field was added for MSP; and references to child, minor, and juvenile were changed for appropriate use.

JC 02 Complaint (Request for Action), Page 2

Added Police Report No. field for MSP; clarified use of the father, mother, other check boxes in items 23 through 28; replaced term “showup” with “lineup” in item 30; clarified use of the father, mother, other check boxes in items 23 through 28; made revisions to basis for police custody in item 29 and basis for detention in item 32; and added or changed “custodian” to “legal custodian”.

JC 03 Order Appointing Attorney/Guardian Ad Litem/Lawyer-Guardian Ad Litem

Added space for address in line 3. and removed reference to juvenile court in item 7.

JC 04 Petition

Moved DOB field to item 1 to increase space for CTN, TCN, etc.; increased space in item 2, replaced “custodian” with “legal custodian”, and expanded item 7.

JC 05 Order to Apprehend/Detain or to Place into Protective Custody

Replaced “other persons” with “legal custodian” to item 4b, revised item 5a, replaced “custodian” with “legal custodian” in item 7, and revised Officer’s Custody Statement on back.

JC 06 Waiver or Request for Appointment of Attorney

Reworded entire form and moved respondent signature from juvenile signature line to parent/guardian/legal custodian signature and added address box for both.

JC 07 * Appearance of Attorney/Guardian Ad Litem/Lawyer-Guardian Ad Litem

JC 08 * Bond for Appearance

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JC 09 Record of Preliminary Hearing (Delinquency Proceedings)

Added legal custodian to item 5; added GAL to item 9; revised probable cause language in item 12; added new item 13; added conditions for detaining in item 15 (was 14); revised item 16 (was 15); revised item 17 (was 16); deleted language before item 19 since it only applies when placing on consent calendar and is out of place; expanded item 19 (was 18) since the court has to determine whether to authorize the petition, dismiss the petition, refer to alternate services, or place on the consent calendar; removed specifics in item 22 (was 21) about fingerprinting because it doesn't contain adequate information and referred to MC 233; revised item 23 (was 22); and revised checklist.

JC 09a THIS FORM WAS DELETED SOME YEARS AGO - IT IS NOT TO BE USED.

JC 10 Order After Preliminary Hearing/Inquiry (Delinquency/Personal Protection)

The changes to JC 09 were also made on JC 10.

JC 11 Order After Preliminary Hearing/Inquiry, Child Not Removed (Child Protective Proceedings)

Added new item 3, revised item 5 (was 4), revised item 6 (was 5), added item 7, revised item 8 (was 6), revised item 11 (was 9), revised item 12 (was 10), revised item 13 (was 11), and added checklist. Although the old language about waiving probable cause determination was removed, both 3.965(B)(11) and 3.965(C)(1) refer to waiver of the evidence for probable cause. Therefore, information about waiver of the probable cause determination has been added.

JC 11a Order After Preliminary Hearing, Child Removed From Home (Child Protective Proceedings)

Added new item 3, added new item 8, revised item 9 (was 7), revised item 14 (was 12), and completed revised checklist. Although the old language about waiving probable cause determination was removed, both 3.965(B)(11) and 3.965(C)(1) refer to waiver of the evidence for probable cause. Therefore, information about waiver of the probable cause determination has been added. A suggestion to state that children are placed in the most family-like setting available and consistent with the child's needs was not added to item 15 (was 13) since it is presumed that the court has done so in making the order. Added check boxes for suspension of parenting time under MCL 712A.19(b)(4).

JC 12a/ JC 12b Proof of Service/Non Service

Added use note in title. Under MCR 3.920(H), proof of service of a summons must be made in the manner provided in MCR 2.104(A). JC 12a and JC 12b do not comply with this requirement. Proof of service for publication is as provided by MCR 2.106(G). JC 12a and JC 12b do not comply. Proof of service on other papers can be as provided in MCR 2.107(D) which allows the "declaration".

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JC 13 Record of Trial/Plea

Added legal custodian to item 5, changed “other” in item 9 to “lawyer guardian ad litem”, revised item 13, and completely revised checklist.

JC 14 Order of Disposition (Delinquency Proceedings)

Added legal custodian to item 4; updated grid in item 5 to streamline the reporting process to MSP, to eliminate the problem where courts don’t get a nolle prosequi, and to reduce the need for the court to prepare 2 or 3 separate forms for one case; revised language in item 5; replaced “reportable” with “abstractable” in item 9; removed forensic fee in item 17; replaced reference to Central Records Division at foot of form with “Criminal Justice Information Center”.

JC 15 * Motion and Authorization/Denial

JC 16 Request and Order for Fingerprinting/Photographing/Lineup

Completely revised and added Police Report No. field.

JC 17 Order of Disposition, Child in Home (Child Protective Proceedings)

Changed item 8, added reference to guardian/legal custodian in item 9, and added space for name in item 11.

JC 18 Motion to Waive Jurisdiction and Notice

Revised items 2 and 3, added item 5, changed item 7(was item 6), changed item 8 (was item 7), removed date and signature line for judge, and added language about accommodations.

JC 19 Supplemental Order of Disposition Following Review (Child Protective Proceedings)

Added reference to guardian and legal custodian in item 14, added legal custodian to checklist, and added check boxes for suspension of parenting time under MCL 712A.19(b)(4).

JC 20 Summons: Order to Appear (Delinquency Proceedings) / (Personal Protection Proceedings)

Added Police Report No. field for MSP, added items to 5; revised items 6, 7, 8, and 9; and added proof of service for summons to comply with MCR 2.104(A).

JC 21 Summons: Order to Appear (Child Protective Proceedings)

Revised items 3, 5, 6, 7, and 8 and added proof of service for summons to comply with MCR 2.104(A).

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JC 22 Blank (does not carry approval)

JC 23 Waiver of Notice of Summons/Hearing

Expanded scope of form, replace “children” with “minor” in item 4, updated time frame in item 5e, and revised item 6.

JC 25 Order of Disposition, Commitment or Referral to Family Independence Agency (Delinquency Proceedings)

Added legal custodian to item 4; updated grid in item 5 to streamline the reporting process to MSP, to eliminate the problem where courts don’t get a nolle prosequi, and to reduce the need for the court to prepare 2 or 3 separate forms for one case; revised the language in item 5; replaced “reportable” with “abstractable” in item 9; added guardian and legal custodian to item 16. removed forensic fee in item 21; replaced reference to Central Records Division at foot of form with “Criminal Justice Information Center”.

JC 26 Order of Disposition, Child Removed from Home (Child Protective Proceedings)

Revised item 9a, separated item 10a into new item 10 and 11a, renumbered form, and added MCL 712A.13a(1)(h) to item 17 (was 16).

JC 29 * Order to Transfer Case

JC 31 Authorization for Return of Bond

Revised caption in item 2, added new item 5, added check box to item 6 (was 5), and revised bond deposit distribution. A suggestion to expand the scope of this form for use with forfeiture of bond was not adopted. See form MC 218.

JC 32 * Publication of Hearing

JC 33 Request and Order to Destroy Records

Changed title of form, replaced term “expungement” throughout form, added new item 4, added new item 5 and added new item 7.

JC 34 * Financial Statement

JC 36 Request and Order Terminating Court Jurisdiction

Changed item 2c, added item 2d, and added sentence to item 3.

JC 37 * Request for Financial Information

JC 38 Order for Reimbursement

Minor changes in items 4a and 4b.

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JC 39 * Order for Assignment of Wages

JC 40 Order for Contempt of Court

Completely revised.

JC 41 * Motion and Order to Close Proceedings to Public

JC 42 Request and Order for Review of Referee Recommendation

Changed note.

JC 44 Advice of Rights After Order Terminating Parental Rights (Juvenile Code)

Changed items 3a, 3b, and 4a

JC 45 Notice of Hearing

Completely revised.

JC 46 * Motion for Alternate Service

JC 47 * Order for Alternate Service

JC 48 * Notice of Proceedings Concerning American Indian Child

JC 50 Request for Confidentiality

Added new item 2 and use note.

JC 51 Statement of Preference

Revised item 2a, b and c, added item 2d, and revised item 3.

JC 53 Notice to Putative Father

Added item 2, revised item 3, set up for use on one child, and added special accommodations language.

JC 54 Motion and Order for Modification or Cancellation of Restitution Owed

Revised item 2.

JC 55 Diversion Record

Added Police Report No. field for MSP and added date and signature line for the compliance portion

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JC 56 Notice of Diversion Conference

Added special accommodations language.

JC 57 Supplemental Order of Disposition Following Review Hearing (Delinquency Proceedings)

Revised item 3 and added “legal custodian” to item 6.

JC 58 * Order Cancelling Wage Assignment

JC 59 Order of Adjudication (Delinquency Proceedings)

Added legal custodian to item 4 and updated grid in item 5 to streamline the reporting process to MSP, to eliminate the problem where courts don’t get a nolle prosequi, and to reduce the need for the court to prepare 2 or 3 separate forms for one case. Removed the 60.00 assessment (item 15) since its ordered on JC 14 and JC 25.

JC 60 * Notice of Intent to Intercept State Income Tax

JC 61 * Order to Intercept State Income Tax

JC 62 * Order to Cancel State Income Tax Intercept

JC 63 * Order Terminating Parental Rights, Commitment to Family Independence Agency (Child Protective Proceedings)

JC 64 Order Following Permanency Planning Hearing (Child Protective Proceedings)

Added guardian or legal custodian to items 11, 15, and the checklist.

JC 65 Order Removing Alleged Abuser from Child’s Home (Child Protective Proceedings)

Added legal custodian to item 4.

JC 66 Application to Set Aside Adjudication and Order

Removed reference to "reportable" offense in items 2 and 4 since all juvenile offenses are reportable and clarified use on the back

JC 67 * Notice of Hearing (Designated Case)

JC 68 * Order After Designation Hearing

JC 69 * Order After Preliminary Examination (Designated Case)

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JC 70 Judgment of Conviction (Designated Case)

Updated grid in item 6 to streamline the reporting process to MSP, to eliminate the problem where courts don't get a nolle prosequi, and to reduce the need for the court to prepare 2 or 3 separate forms for one case.

JC 71 Judgment of Sentence/Commitment to Jail (Designated Case)

Updated grid in item 3 to streamline the reporting process to MSP, to eliminate the problem where courts don't get a nolle prosequi, and to reduce the need for the court to prepare 2 or 3 separate forms for one case.

JC 72 Judgment of Sentence/Commitment to Department of Corrections (Designated Case)

Updated grid in item 3 to streamline the reporting process to MSP, to eliminate the problem where courts don't get a nolle prosequi, and to reduce the need for the court to prepare 2 or 3 separate forms for one case.

JC 73 Order Delaying Sentence (Designated Case)

Updated grid in item 3 to streamline the reporting process to MSP, to eliminate the problem where courts don't get a nolle prosequi, and to reduce the need for the court to prepare 2 or 3 separate forms for one case.

JC 74 * Order of Probation (Designated Case)

JC 75 Order Removing Child After Emergency Removal Hearing (Child Protective Proceedings)

Revised completely. The ASFA reasonable efforts findings were removed because they will end up doing this at the dispositional review hearing stage 14 days later.

JC 76 * Order of Disposition Following Post-Termination Review Hearing (Child Protective Proceedings)

JC 79 Publication of Hearing, Notice to Putative Father

New Form: proof of service for publication is as provided by MCR 2.106(G).

JC 80 Notice of Hearing on Probation Violation

New form

JC 81 Request and Order for Court Appointed Appellate Counsel

New form